

**GOVERNMENT OF WEST BENGAL  
HOME DEPARTMENT, ELECTION BRANCH  
OFFICE OF THE CHIEF ELECTORAL OFFICER, WEST BENGAL  
21 N S ROAD, KOLKATA-700 001**

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**No.6911-Home(Elec)**

R3E-139/2014

**Dated 9 October 2014**

**Notice inviting Expression of Interest**

Under instruction from the Election Commission of India, 5304 numbers of defective Ballot Units (BUs) and 4383 numbers of defective Control Units (CUs) are to be transported to the factory of the Electronics Corporation of India Limited at Hyderabad in Telengana for repairing. The Electronic Voting Machines are to be sealed in Trunk Boxes, each trunk box containing 10 EVMs in case of BUs/CUs. Total number of Trunk Boxes comes to 538 for BUs and 448 for CUs (approx).

In this connection, Expression of Interest are being invited from reputed transport agencies having financially sound credentials with previous experiences of transporting high security items of any Government organization. The agencies willing to participate are required to submit complete details of similar experience in handling high security items like EVMs etc., company profile, manpower resources and annual report of last three years. The detailed application along with all necessary documents shall be submitted in a sealed envelope on or before **31 October 2014**.

Financial Bids are to be submitted in a separate sealed envelope furnishing the detail freight charges inclusive of labour charges for loading/unloading both at lifting and delivery points & all taxes including VAT, Road cess etc. The rates to be offered by the agencies shall be mentioned as the rate per Trunk Box. After selection of agency, a bank guarantee of 10% of total cost estimate shall have to be deposited through Demand Draft in favour of the Chief Electoral Officer, West Bengal before signing of the agreement. The details of the tender specification:

1. Last date and time for submission of EOI: **31 October 2014**
2. Date and time of opening of Technical Bid: **7 November 2014 at 1:00 PM**
3. Date and time of opening of Financial Bid: **7 November 2014 at 3:00 PM**

(In presence of representatives of respective agencies)

The applications shall be dropped in the tender submission box of this office.



Chief Electoral Officer, West Bengal

For Terms and Conditions, please see next page:

## Terms and Conditions

1. **Loading Point:** Trunks with BUs and CUs will be loaded in trucks from various locations spreading eighteen (18) districts across West Bengal, preferably from the district Head Quarters, as per the enclosed list within one week of receipt of the work-order.
2. **Unloading Point:** The trunk boxes are to be unloaded at the factory of the Electronics Corporation of India Limited (ECIL) at Hyderabad in Telengana before the authorized person of ECIL as will be communicated by this office.
3. **Proof of Delivery:** A receipt depicting details of delivery scripted with "received in good condition" with the receiver's signature and stamp is to be submitted along with the bills/challans.
4. **Material lost in transit/Break down:** Considering the importance and high security value of the loaded materials like EVMs, all precaution and preparedness shall have to be put on place by the Agency to ensure safe and secured passage of the materials up to the unloading point at Hyderabad. The EVM trunk boxes are to be unloaded at the ECIL factory in Hyderabad in perfect condition as they were when loaded at the loading points in West Bengal with the seals of each boxes remaining intact. The transporting agency will hold complete responsibility for any damage caused or material lost in transit/break down and action will be taken as per existing norms and mandates of the Election Commission of India. No compromise will be made in providing security of the EVMs and any lapse will be viewed very sternly by the Authority.
5. **Details of vehicles carrying EVMs:** Details of vehicles carrying EVMs with truck no/drivers contact no/route maps along with a list of manpower for handling those materials are to be submitted to this end beforehand and no unauthorized handling will be accepted under any circumstance.
6. **Time-frame:** The works of loading, transportation and unloading of EVM trunk Boxes loaded with BUs and CUs are to be completed within fifteen days from the date of receiving of work-order.
7. **Mode of Payment:** Payment will be made on receipt of the bills after successful completion of the work, i.e. transportation of EVMs from respective districts in West Bengal to the Factory of ECIL in Hyderabad, Telengana in perfect condition. Payment to be made including service taxes and cess and all other levies as applicable after deducting TDS.
8. **Termination:** The office of the Chief Electoral Officer, West Bengal reserves the right to terminate the consignment without giving any reasons in case of failure to Point no. 1.
9. **Arbitration:** In the event of any dispute or differences between the parties, the same shall be referred to the Arbitration before a Board of Arbitrators comprising one nominee from the transporting agency to be selected and the office of the Chief Electoral Officer, West Bengal and a presiding arbitrator before entering upon the references. The venue of such Arbitration shall be decided according to the conveyance of both the parties.
10. **Safety and Security:** Under no circumstance, the trucks will move without security as will be provided by the respective state police passing through the states of West Bengal, Odisha, Andhra Pradesh and Telengana.



Chief Electoral Officer, West Bengal